

**IPM Voice Steering Committee Conference Call**  
**Thursday, May 20, 8:15 am PT/9:15 am MT/10:15 am CT/11:15 am ET**

Participants: Tom Green, Carrie Koplinka-Loehr, Norm Leppla, Kim Leval, Melanie Wickam, Leigh Presley, Michael Rozyne, Jim Van Kirk

Meeting Agenda

1. IPM Voice face-to-face meeting, October 4th
  - A. Options for venue, host
    - i. D.C. – NPMA offices in Fairfax
      - a. Would need cars to travel from airport to offices.
    - ii. D.C. – EPA Office of Pesticide Programs
      - a. More convenient, easier to reach from airport.
      - b. Tom will follow up with Sherry to see if room is available.
    - iii. University of California site used for ipmPIPE meetings (on Rhode Island near Massachusetts and 17th, a few blocks from Farragut North metro)
      - a. Frank Zalom could help us make a contact.
      - b. Small fee.
      - c. Jim will follow up to see what rooms are available.
      - d. Including all members of steering committee and advisory board, group could be around 40.
2. Subcommittee status updates
  - A. Advisory – **Carrie Koplinka-Loehr**
    - i. Advisory board slate
      - a. Decided on slate in recent call, denoted who would be willing to contact potential board members.
        - Could include representation from Entomology Society, Norm will submit some ideas.
        - Societies could appoint representatives.
        - Also include Wildlife Society, Lynn Braband
  - B. Advocacy – **Norm Leppla**
    - i. Letter to stakeholders
      - a. Letters sent out by Northeastern and Southern region are good models for developing version for IPM Voice.
      - b. Need to make it clear why 406 should remain and why it's better than merging with AFRI.
        - Make this focus of letter. Then if we lose 406, make sure programs are included in AFRI.
      - c. Include specific instructions on what communications they could relay to peers, legislators.
      - d. Include link to website.
      - e. Norm and Jim will agree on a letter by tomorrow pm and send out to steering committee. Deadline for comments – noon on Monday, May 24<sup>th</sup>.
    - ii. Visit to legislators will be put on agenda for next Executive Committee meeting.
  - C. Governance – **Kim Leval**
    - i. Scheduling a call within the next two weeks.

- ii. Will begin working on structure.
  - iii. Kim will contact Ferd with list of questions and ask to join advisory board.
- D. Membership & Finance – **Tom Green**
- i. Website
    - a. Shopping cart up and running, ready to accept contributions. Go to <http://ipmvoice.org/join> to contribute.
    - b. Submit any comments/suggestions for website to Leigh
  - ii. Solicitation Letter (attached)
    - a. Will be sent out on Tuesday to IPM Institute contact database. Leigh will send out to Steering Committee members to circulate as well.
    - b. Include a note about contributions being credited toward dues once membership arrangements are finalized.
    - c. Include sentence regarding 406 letter, note that IPM Voice is an independent group.
  - iii. Budget and donor solicitation
    - a. Michael and Tom meeting next week to discuss this topic.

**Next Steering Committee Conference Call:** Thursday, June 17<sup>th</sup>, 8:15 am PT/9:15 am MT/10:15 am CT/11:15 am ET

**Executive Committee Call:** Tuesday, June 1<sup>st</sup>, 10 am ET