

IPM Voice Executive Committee Call

Monday, June 28; 10 AM CT/11 PM ET

Participants: Tom Green, Carrie Koplinka-Loehr, Leigh Presley, Jim VanKirk

Minutes:

1. October 4 meeting in DC
 - a. Leigh finalizing proposal from Embassy Suites.
 - b. Goals & objectives/preliminary agenda items
 - i. Make decisions about structure & where to direct funds.
 - ii. Future of IPM Voice.
 - Will ask Ferd Hoefner to attend meeting to discuss next steps.
 - iii. Determine the role of an IPM Voice member (only after structure is finalized).
 - iv. **Carrie** will review notes from Phoenix meeting to reassess goals.
2. IPM Voice contact database
 - a. **Leigh** working on setting up online sign-up form for those interested to submit their names and contact information.
 - b. Will also refine existing mailing list, adding contacts from IPM Centers' contact lists.
 - c. Next mass mailing will include brief updates from each committee.
3. Governance subcommittee leadership & priorities
 - a. Need to begin with a proposal for a decision making process. Bylaws and legal structure will follow.
 - b. Preliminary governance operating procedures should be ratified before October meeting.
 - i. Governance subcommittee will meet to finalize draft of OP proposal.
 - ii. **Leigh** will send out email with proposal attached, request that Steering Committee members RSVP for July 15th conference call and follow up with phone calls.
 - iii. Will discuss, then vote on proposal during July 15th Steering Committee call.
 - Will strive for consensus, if none reached will ratify by quorum (2/3 vote).
 - If not all Steering Committee members participate in call, an extended online voting period will follow.
 - c. **Tom and Kim** will set up meeting with Ferd to determine how to move forward, also invite him to join Advisory group.