

## **IPM Voice Executive Committee**

April 16th, 8:00 am CT/9:00 am ET

### **Meeting Minutes**

1. Committee updates
  - a. Finance (**Tom**)
    - i. Michael to submit comments for revised solicitation letter, should be sent out within the upcoming week
    - ii. Website merchant page should be set up by next week
  - b. Advisory Group Construction Committee(**Carrie**)
    - i. Meeting Friday at 11 to discuss advisory board categories and candidates, will present slate during steering committee meeting
2. Items for upcoming steering committee conference call
  - a. Thursday, **April 22<sup>nd</sup> at 10 CT/11 ET**
  - b. Make group aware of executive committee meetings and topics discussed
  - c. Status updates/presentations from each subcommittee
  - d. Face to face meeting, set tentative date and place (late fall)
  - e. Set regular steering committee meeting dates going forward, possibly 3<sup>rd</sup> Thursdays every month