

VOICE Steering Committee Meeting
Thursday, April 22nd

Call Facilitator: Carrie Koplinka-Loehr

Participants: Hassan Bolkan, Tom Green, Norm Leppla, Kim Leval, Pam Marrone, Bob Rosenberg, Jim Van Kirk, Blaine Viator

1. Establishment of Executive Committee
 - a. Will meet every other week to keep momentum going between steering committee calls
 - b. All steering committee members invited to join, call times and agendas will be circulated
 - c. Interim group. Governance committee can come up with a more formal structure if necessary

2. Subcommittee status updates
 - a. Advisory – **Carrie Koplinka-Loehr**
 - i. Review draft Advisory Board slate
 - IPM Consultants list is somewhat eastern oriented, any Midwest or West Coast representation? **Blaine** will suggest some potential candidates.
 - Submit comments/suggestions of candidates and/or categories to Carrie by April 26th
 - b. Advocacy – **Norm Leppla**
 - i. Should begin with the 406 issue
 - Can inform of consequences of removal of 406, and outcomes of alternative approaches (preserve 406, and preserve the function of 406)
 - ii. Draft a 1 page letter addressed to chair and ranking members with jurisdiction, send around to organizations to sign on, put together conference call with signatories to determine next steps
 - **Norm** and **Jim** will work on drafting a message and get out for review, (draft out by end of next week)
 - Group will correspond via email before next meeting
 - iii. Letter is a good start, need to organize a coalition meeting or call to determine next steps
 - c. Governance – **Kim Leval**
 - i. Will meet beginning of May
 - d. Membership & Finance – **Tom Green**
 - i. Working on redrafting the solicitation letter, will be sent out in conjunction with website (ipminstitute.org/ipmvoice)
 - ii. Should develop detailed budget for next few years, including a director position and present to key decision makers at organizations that would consider larger contributions.

3. IPM Voice face to face meeting
 - a. Tentative date and place: October 4th, Washington DC (NPMA could possibly host)
 - b. Advisory Board will probably be in place at this time, good opportunity to start working with board

- c. Executive committee will work on moving this forward
- 4. Steering committee meeting schedule
 - a. Possibly third Thursdays of every month
 - b. **Next meeting May 20th, 11:15 ET/8:15 PT**